

# TABLE OF CONTENTS

Table of Contents.....	I,ii,iii,iv
------------------------	-------------

## I. 2016 – 2017 Board of Direction, Practice Division, and Committee Roster

Calendar of Events.....	1-3
Organizational Chart.....	4
LES Office Personnel.....	5
Board of Direction.....	6
Nominating Committee.....	7-9
Nomination Form.....	10
Chapter Officers.....	11-18
Professional Engineers in Construction.....	19,20
Professional Engineers in Education.....	21,22
Professional Engineers in Government.....	23,24
Professional Engineers in Industry.....	25,26
Professional Engineers in Private Practice.....	27,28
Constitution and Bylaws Committee.....	29,30
Continuing Professional Development (CPD) Committee.....	31,32
Council of Deans.....	33
Engineering Education Committee.....	34,35
Engineers Selection Board.....	36,37
Ethics and Professional Conduct Committee.....	38,39
Faculty Licensure Committee.....	40
Honors and Awards Committee.....	41-46
Inter-Society Relations Committee.....	47,48
LE Magazine Committee.....	49
Legislative Committee.....	50-52
Liaison Committee with the State Board of Registration.....	53,54
Long Range Planning Committee.....	55,56
MATHCOUNTS Committee.....	57,58
Membership Committee.....	59,60
Partnership with Community and Government Committees.....	61,62
Public Relations Committee.....	63-68
Scholarship Committee.....	69-73
Young Engineers Committee.....	74,75
LES Student Chapters.....	76

# TABLE OF CONTENTS

## II. Louisiana Engineering Society

Historical Sketch.....	1
Strategic Plan.....	2-12
Administration of LES.....	13
LES Chapter Structure.....	14
Chapter Report Form.....	15,16
Honors and Awards Recipients.....	17-25
LES NSPE Fellow Recipients.....	26
Conclusion.....	27

## III. Articles of Incorporation

Preamble.....	1
Article I – Names.....	1
Article II – Objectives.....	1
Article III – Chapters.....	2
Article IV – Membership.....	2,3
Article V – Dues.....	3
Article VI – Management.....	3,4
Article VII – Officers and Directors.....	4,5
Article VIII – Nomination and Election of Officers.....	5,6
Article IX – Meetings.....	6
Article X – Headquarters.....	6
Article XI – Committees.....	6
Article XII – Practice Divisions.....	6
Article XIII – Amendments.....	6,7
Article XIV – Bylaws.....	7
Article XV – Effective Date.....	7
Article XVI – Duration.....	7
Article XVII – Domicile Address.....	7
Article XVIII – Registered Agent.....	7

# TABLE OF CONTENTS

## IV. Bylaws of LES

Bylaw 1 – Membership.....	1
Bylaw 2 – Discipline.....	2
Bylaw 3 – Chapters.....	3
Bylaw 4 – Affiliated Groups.....	4
Bylaw 5 – Fiscal and Administrative Years.....	4
Bylaw 6 – Dues.....	4
Bylaw 7 – Board of Direction.....	5
Bylaw 8 – Letter Ballots of the Board.....	5
Bylaw 9 – Executive Committee.....	6
Bylaw 10 – Elections.....	6
Bylaw 11 – Officers.....	7
Bylaw 12 – Committees.....	7,8
Bylaw 13 – Practice Divisions.....	9
Bylaw 14 – Meetings.....	10
Bylaw 15 – Awards.....	10
Bylaw 16 – Affiliation or Disassociation with National Organizations.....	10
Bylaw 17 – Order of Business.....	10
Bylaw 18 – Official Periodical.....	10

## V. Louisiana Engineering Society/National Society of Professional Engineers

LES Membership Information.....	1
LES Membership Application.....	2
LES Sustaining Membership Application.....	3
NSPE Membership Information.....	4,5
NSPE Membership Dues.....	5,6

## VI. Appendix

Appendix 1 – Policy on Committee Continuity.....	1
Appendix 2 – Honors and Awards Information and Rules.....	2, 3
Appendix 3 – LES Nomination Procedures for Vacancies on the State Board.....	4
Appendix 4 – Guidelines for Selecting Nominees for Filling Vacancies/LAPELS Activities....	5 – 12
Appendix 5 – LES Scholarship Program.....	13, 14

# TABLE OF CONTENTS

Appendix 6 – Memorial for Deceased Members.....	15
Appendix 7 – LES Travel Expense Reimbursement Policy.....	16
Appendix 8 – Relation of Various LES and NSPE Membership Grades.....	17
Appendix 9 – Chapter Areas by Parishes.....	18
Appendix 10 – Chapter Meetings.....	19
Appendix 11 – Code of Ethics Statement by NSPE Executive Committee.....	20 – 23
Appendix 12 – LES Office Policies.....	24, 25
Appendix 13 – Qualification Based Selection Policy.....	26
Appendix 14 – LES Staff Positions.....	27 – 29
Appendix 15 – Guidelines for Distribution of Labels and Rosters.....	30
Appendix 16 – Lifetime Achievement Award.....	31
Appendix 17 – Public Relations Master Plan.....	32, 33
Appendix 18 – LES Financial Auditing Process.....	34,35
Appendix 19 – LES Project Request Form.....	36
Appendix 20 – Continuing Professional Development.....	37
Appendix 21 – Conflict of Interest Policy.....	38
Appendix 22 – Whistleblower Policy.....	39
Appendix 23 – Document Retention and Destruction Policy.....	40
Appendix 24 – Policy on the Process for Determining Compensation.....	41
Appendix 25 – Joint Venture Policy.....	42

## **VII. Louisiana Engineering Foundation**

LEF Roster.....	1,2
LEF History.....	3,4
LEF Bylaws.....	5-9

## **VIII. LAPELS**

State Board Roster.....	2,2
Guidelines for Selecting Nominees for Board Vacancies.....	3,4
Board of Registration Evaluation Questionnaire.....	5-9
LAPELS Board Activities.....	10,11