

The Director of Streets oversees the maintenance of approximately 2,900 miles of roadways; 1,220 miles of small drainage pipe; 215 bridges including the Lapalco Blvd. Drawbridge over the Harvey Canal; and 165 civil service employees. The annual operating budget is \$33 million with a capital budget of approximately \$4 million.

The Director's duties and responsibilities include, but are not limited to the following: responsible for maintenance of the Parishwide street network; and for directing the operations of the park and parkway division; responsible for maintenance of parish rights-of-way and enforcement of the weed and pollution control ordinance; responsible for providing canal maintenance support for the drainage department as required; directs street department personnel and activities through supervisory personnel; reviews and approves work schedules and project priorities; ensures adequate supplies and materials, and manpower; monitors and reviews work; evaluates employee work performance; approves salary increases, discipline/discharge, transfers and promotions; hires personnel; conducts staff meetings; motivates employees; receives and responds to complaints, questions and concerns from citizens regarding street maintenance; advises the Parish President and Council regarding street maintenance matters; prepares and gives presentations; develops, evaluates and implements department policies, procedures and new programs; develops and administers department budget; reviews contracts; coordinates maintenance activities with other departments and agencies; and responds to emergency situations involving streets.

Salary range is \$71,631 to \$100,792. Minimum requirements: shall be qualified by education and at least five (5) years of related management experience and devote his entire efforts to the purpose for which this department/principal office has been created and perform any other such activities and/or responsibilities as the parish president may direct. Preferred Requirements: Associate's Degree in Engineering or related field; supplemented by five (5) years progressively responsible public works management experience in the field of street construction and maintenance as well as streets drainage; or an equivalent combination of education and experience.

Knowledge of effective management and supervisory techniques and procedures; commitment to providing excellence in public service; proficient verbal/writing communication skills; ability to work within a culturally diverse community; provide leadership in developing and implementing policy initiatives for Jefferson Parish; familiarity with Local/State/Federal laws applicable to streets operations including construction, maintenance and drainage; working knowledge of Outlook, Word and Excel computer programs; knowledge of personnel policies, supervision principles, budget development, administration principles, contract development and administration.

The successful candidate shall possess and maintain a valid Louisiana Driver's License or have the ability to secure one within 10 working days of hire. This position will be required to report to duty during emergency situations. The position is considered unclassified, limited-tenure, at-will employment. The individual selected for this position will be subject to a background check. For complete information visit <http://www.jeffparish.net> and select "**Executive Employment Opportunities.**"