



LOUISIANA ENGINEERING SOCIETY

9643 BROOKLINE AVENUE, SUITE 116 • BATON ROUGE, LA 70809
PHONE (225) 924-2021 • FAX (225) 924-2049 • www.les-state.org

08/01/2019

Dear Honor and Awards Committee Member:

Enclosed are the award forms and guidelines for nominating the 2020 LES award nominees.

All nominations must be returned to the State Office electronically and/or postmarked no later than **November 8, 2019**. Nominations postmarked after this date will not be accepted. Nominations must be made only on the official nomination forms. Forms may also be found on the LES website at les-state.org. Support materials for the award, including the nomination form, shall not exceed ten (10) pages (counting front and back as separate pages).

The Honors and Awards Committee is composed of nineteen members. The Chairman of the Committee is the Past President of the Society once removed, and the Vice Chairman is the immediate Past President of the Society. Together with the two Past Presidents of the Society, the eight Chapter Presidents and the eight immediate Chapter Past Presidents form the Committee. In the event that either a Chapter President or immediate Past President is unable to attend, vacancies may be filled by one or two of the Chapter's Past President(s). No absentee ballots or proxies shall be allowed. All participating members of the Honors and Awards Committee are ineligible for nomination during their tenure or service on the Honors and Awards Committee, except nominees for the F. Hugh Coughlin Young Engineer Award. Any member or participant who has been nominated for the Coughlin Award shall be excused prior to discussion, debate, and voting on the particular award.

The Honors and Awards Selection meeting will be held in conjunction with the LES Board of Direction Meeting in Baton Rouge, LA on November 22, 2019, beginning at 9:00 a.m.

**Both EI's and PE's are eligible for the Young Engineer Award, as long as their ages comply with the guidelines.

If you have any questions please call the State Office at (225) 924-2021.

Sincerely,

Brenda W. Gajan
Executive Director
Louisiana Engineering Society